

How to Create an Airwork Booking

Add Booking

Callsign, Instrument, & Approach: **Insert callsign, instrument and approach**

Name, Contact Number & Other Info:
 Insert name, phone number and any other information

Booking Time (Local): **Your booking date and time**

Airport:

 Your selected airport

Privacy: Public Private **Private bookings can only be viewed by N.C.C, ATC and the user. Everyone can see public bookings.**

Office Use Only: **Do not amend**

Office Use Only: **Do not amend**

✓ ✓ Conflict checker